



Indiana State Department of Health

Naloxone Kit Grant Opportunity Announcement
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Point of Contact:

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Project Description

The Indiana State Department of Health (ISDH) is accepting grant applications in response to the grant opportunity announcement for the distribution of Opioid Rescue Kits in the form of Narcan® nasal spray. The intent of this grant is to provide emergency Opioid Rescue Kits to local health departments (LHD) that will be then distributed to the community.

Naloxone Hydrochloride, also known by the brand name Narcan®, is an opioid antagonist and is a safe and effective medication used to quickly reverse the life-threatening effects of an opioid overdose. The naloxone kits distributed in accordance to this grant will be administered intranasally by spraying a fine mist up the nostril of the affected person.

The goal of this grant is to expand the participation of naloxone kit programs and distribution of Opioid Rescue Kits among LHDs. Local health departments are highly encouraged to collaborate with their county jails for this opportunity. Jails in the county will be able to receive doses through the LHD to give to incarcerated persons upon their release.

This effort will require providing education about naloxone kit programs and the law that provides immunity for lay responders to carry and administer the lifesaving medication. Lay responders who agree to participate in a naloxone kit program must be trained by the awardee on how to administer naloxone (if not previously trained). Grant recipients will be responsible for ensuring lay responders are properly trained.

Service Delivery Dates

The services requested will be implemented during the proposed period of January through October. During the program period the ISDH reserves the right to request naloxone doses back from any awardee that does not meet the requirements of the program and these kits will be redistributed to other awardees. Failure to comply with all terms of this grant by an awardee will also halt any future unshipped naloxone doses.

Failure to comply includes:

- Not submitting required reports within the required time period;
- Not distributing the naloxone doses as outlined in your application;

- Distributing naloxone doses without first training the individuals;
- Selling the doses instead of distributing them free of charge;
- Not registering with optIN;
- Inaccurate reporting of the distribution of naloxone rescue kits; and
- Loss of naloxone rescue kits.

Funding

The total funding amount available for this program is \$1,000,000. There will be \$750,000 available for LHDs to obtain community focused naloxone rescue kits. There will be \$250,000 available for LHDs to obtain naloxone rescue kits for their local jails. Individual awardee naloxone kit totals will be determined based on the geographic service areas and the need identified by the awardee within that specific area per approved application.

Completed Grant Application Due: Applicants are encouraged to apply by February 2, 2020. Doses will be available on a first come first serve basis. Applications will be accepted on a rolling basis, but entities are encouraged to apply early in the year to guarantee doses for their organization.

Eligibility

- Respondents must be either:
 - Local health departments or;
 - Entities that serve Native Americans (including those who do not live on reservation land).
- Respondents must be able to provide training on the administration of naloxone kits prior to distribution.
- Respondents must be able to provide addiction treatment and referral information for treatment programs when distributing the naloxone kits.

Respondent Participation Guidelines

- Must not charge the receivers of the naloxone doses and must ensure that naloxone doses are not resold after distribution.
- Must provide adequate education when distributing naloxone kits in a manner consistent with I.C. 16-42-27 and provide documentation thereof. The ISDH has a generic form available for use by awardees.
- Must provide treatment program contact information for the community when distributing naloxone.
- Must register with optIN.
- If the awardees point of contact changes anytime during the naloxone kit distribution or reporting period, the awardee must notify the ISDH within 5 business days after the change and provide the contact information for the new contact.

Application Requirements/Process

- The application will be online in REDCap. Applicants will not have the option to submit a PDF or Word document.
- Applicants must address all of the questions in the application.

- It is recommended that the grant application be completed in one sitting.
- If an applicant needs to complete part of the application at a later date, click the Save & Return button at the bottom of the REDCap screen. The applicant must keep record of their unique survey code.
- When applicants return to the link to complete an unfinished application they must click the returning button in the top right corner. The applicant will then enter their unique survey code.
- If an applicant has misplaced their unique survey code, please contact the naloxone program manager.
- Once the application is submitted it cannot be edited.
- REDCap application link: <https://redcap.isdh.in.gov/surveys/?s=AJJWEN3H38>

Delivery of the Naloxone kits

The total number of naloxone doses that an awardee receives will be distributed equally between one or two shipments. This will depend on the number of doses requested by the agency. The doses will not be shipped until the ISDH naloxone contract is completed and approved.

Grant Contract

Each organization that is awarded will be required to sign a grant contract. Naloxone doses will not be shipped until the contract is approved. After your application has been reviewed and approved by ISDH, your organization will receive an award letter detailing pertinent information regarding your award. Your organization should receive a contract for signature within approximately 30-60 days after your receipt of award.

optIN Registration

Entities that disperse naloxone must be registered with optIN. Entities must register on an annual basis. OptIN is the state's naloxone entity website. The site tracks naloxone dispersed throughout the state. The site also has multiple educational videos and resources.

- To register as a new entity, visit **<https://optIN.in.gov/>**
 - Select "Register as a New Naloxone Entity."
 - Follow the prompts.
- Registered entities wanting to update their information on file, submit their annual report or get a copy of the Indiana state health commissioner's standing order should go to <https://optIN.in.gov/>.
 - Select "Current Entities Only."
 - Follow the prompts.

Reporting Requirements

Award recipients will be required to submit scheduled reports. Failure to submit the required reports prior will be deemed a termination for breach of grant agreement and shall entitle the ISDH to suspend or cancel the remaining undelivered naloxone kits and request the remaining undistributed naloxone kits be returned to the ISDH to be redistributed to other compliant awardees.

The dates that award recipients will be required to submit reports by:

- March 15, 2020
- June 15, 2020
- September 15, 2020

A Microsoft Excel tracking sheet will be sent out to organizations with their award letter. The Excel sheet will be used to track dose dispersion. The health department must complete the Excel report before the deadline. The Excel sheet will be sent to the naloxone program manager via email. The following information will be included in each report:

- Was any grant activity conducted during this reporting period? If no, please explain;
- Updated list of partner agencies involved in training/distribution of naloxone doses;
- Number of naloxone doses distributed;
- Number of successful overdose reversals/usage;
- Include the different populations of who received doses (first responders, schools, lay persons, community organizations, jails etc.); and
- Have you encountered any challenges or barriers that have prevented you from executing your proposed plan?

We recommend you reach out to agencies in your community to see if they are interested in receiving naloxone kits from your health department through this grant. In the past, health departments have reached out to faith-based organizations, public libraries, homeless shelters, schools etc. These agencies provided the health department with the number of doses that they would need and the health department factored those numbers into the total number of doses they were requesting.